

NEW

Application Number

Form of Application for New Licence to Drive a Motor Vehicle * ☐ LL ☐ DL
(Read the instructions on page-5 carefully before filling the form)

To,
The Licensing Authority

Aadhaar No :

State *

Name of the RTO/DTO *

Part – A

First Name *

Middle Name

Last Name

1. Name of the applicant

Gender *

☐ Male ☐ Female ☐ Others

1.1 Date of birth *
(dd-mm-yyyy)

or 1.2 Age(In Years)

2. Place of Birth

2(a) If place of birth is out side India, Month & Year when migrated to India:

Month

Year

3. Country by Birth *

3(a) Email Address

4. Name of *

☐ Father ☐ Husband ☐ Guardian

First Name*

Middle Name

Last Name

5. Permanent address :(Proof to be enclosed)

Present Address is same as Permanent Address ☐

a) Flat Number

b) Flat / House Name

c) House Number/Plot No

d) Street

e) Locality

f) Village / Town / City

g) Taluka / Mandal

h) District

i) State

j) PIN code *

k) Phone

l) Mobile *

m) Duration of Stay at
this address

Years

Months

6. Present Address

Years

Months

7. Citizenship Status By *

☐ Birth ☐ Registration ☐ Descent ☐ Naturalization ☐ Non Indian

8. Education Qualification *

9. Identification marks

10. Blood Group *

Part – B

Application Number

11*Requested Transaction Service (with class of vehicle)

[illegible]

Registration Certificate(RC) Number

Part – C

12) List of Enclosures (Applicant should produce the original documents before the Licensing Authority at the office.)

NOTE : Affidavit to be submitted with valid reasons of not having any other document as address proof.

Document Type	Licence Number/Certificate No./Badge No., etc	Issuing Authority/RTO Code	Date of Issue (DD-MM-YYYY)

Part - D

13) I have submitted along with my application for Learner's Licence the written consent of my parent/guardian: - (For Candidates having age below 18 years)

☐ Yes ☐ No

14) I have submitted along with my application for Learner's Licence , I enclosed all the Necessary Enclosures / Certificates: -

☒ Yes ☐ No

15) I am exempted from the Medical test under rule 6 of the Central Motor Vehicles Rules, 1989 :-(Refer to Page-5)

☒ Yes ☐ No

16) I am exempted from preliminary test under rule 11(2) of the Central Motor Vehicles Rules, 1989 :-(Refer to Page-5)

☐ Yes ☐ No

17) I have been convicted / disqualified / my Licence was cancelled /suspended / my Licence was revoked

☐ Yes ☐ No

Application Number

(If Yes, attach Documents):

If Yes, DL Number

Date of Conviction (dd-mm-yyyy)

Reason

I hereby declare that to the best of my knowledge and belief the particulars given above are true and I have enclosed all the necessary documents required as per the rules.

Date

Signature or Thumb impression of the Applicant

Part - E (Applicable for Learner Licence only if applicant's age is 16 to 18 years.)**UNDER SECTION 7(2) OF THE MOTOR VEHICLES ACT, 1988**

Shri / Kumari

son/daughter of who is a minor is under my care and I accept for his/her driving .

If at a later date I decide not to accept responsibility for his/her driving I shall intimate the licensing authority in writing for the cancellation of the licence.

I give my consent for his/her obtaining learner's licence.

Name and full address of the parent/guardian

Signature of Parent/Guardian

Name of the Guardian :

Address :

City :

District :

Pincode :

Relationship :

(To be signed in the presence of the licensing authority or person authorized in this behalf by the licensing authority)

Part - F**FOR OFFICE USE**

1) The applicant is exempted from the medical test under r. 6 and the preliminary test under r. 11(2) of the Central Motor Vehicles Rules, 1989.

Learner's licence may be issued

.....

2) The applicant was tested with reference to r. 11(1) of the Central Motor Vehicles Rules, 1989.

He has passed the test.

Learner's licence may be issued

.....

3) He / She has failed in LL DL

(Reasons should be specified)

4) Registration Mark(s) of the vehicle(s) on which Driving Skill test was conducted

S.No.	Class of Vehicle	Registration Mark of the vehicle	Details of Skill Test	Result

Application Number

5) Learner’s licence may be refused.

6) Signature of licensing authority or other person authorized in this behalf.

*Strike out whichever is inapplicable.

Signature of the Issuing Authority

Instructions for filling up the Unified Application Form for New Learner Licence / Driving Licence

1. This form can be used for applying for New Learner's Licence (LL) or Driving Licence (DL).
2. Please fill up the data in Boxes with CAPITAL letters only.
3. **Columns marked as (*) are mandatory.**
4. **Enclosures:** The Applicant should produce the proof for claims made in the Application where ever necessary. A set of codes defined for each of such type of enclosures is shown in **HELP section (See Code List -A,B,C).**
5. **The Licensing Authority Code or RTO Code:** The RTO/DTO office under whose jurisdiction the applicant resides or his/her place of business.
6. **Name of the Applicant :** Fill the Applicant's name in the order of first name, middle name and surname/family name. However ensure that the name is entered as per the relevant records being produced as proof.
Eg. JANGA REDDY CHEBANDI, DEVSINGH NAIK, SULTAN ISMAIL MOHAMMED
7. **Class or type of Vehicle(COV):** Different class of vehicles are given in column 11. at least one class / type of vehicle should be selected to fill the unified application form.
8. **Part -A:** If you are not holding an LL/DL please fill in all relevant columns i.e. 1 -9 of Part-A
9. **Part-B:** It is mandatory to specify the class of vehicles for which the LL/DL is to be issued from column 11 (Required Transaction Services) by putting tick (✓) mark.
10. **Part-C:** It is mandatory to fill column 12 to provide details on the required documents like age proof, qualification proof etc. The reference number of the document enclosed also should be written as proof. If you are holding a DL or LL, please mention those details also in these columns.
11. **Part-D:** The applicant shall fill this part wherever applicable.
12. **Part-E:** If the Applicant is minor, this form can be filled by her/his parents and the licensing authority shall mention in the endorsement.
13. **Part-F:** For Office Use only.

CMV Rule-6 - Exemption from production of medical certificate:

Any person who has, after the date of commencement of these rules, produced a medical certificate in connection with the obtaining of Learner's Licence or Driving Licence, whether for initial issuance or for renewal thereof, or for addition of another class of motor vehicles to his driving licence, shall not be required to produce a medical certificate, except where the application is made for the renewal of a driving licence.

CMV Rule-11(2) - Preliminary Test:

- (1) Save as otherwise provided in sub-rule(2), every applicant for a learner's licence shall present himself before the licensing authority on such date, place and time, as the licensing authority may appoint, for a test and satisfy such authority that the applicant possesses adequate knowledge and understanding of the following matters, namely:-
 - (a) the traffic signs, traffic signals and the rules of the road regulations made under section-118;
 - (b) the duties of a driver when his vehicle is involved in an accident resulting in the death or bodily injury to a person or damage to property of a third party;
 - (c) the precautions to be taken while passing an unmanned railway crossing; and
 - (d) the documents he should carry with him while driving a motor vehicle.
- (2) Nothing contained in sub-rule (1) shall apply to the following class of applicants, namely:-
 - (a) The holder of an effective driving licence,
 - (b) The holder of a driving licence which has expired but five years have not elapsed
 - (c) The holder of a learner's licence issued or renewed after the commencement of these rules,

The holder of a certificate to the effect of the possession of adequate knowledge and understanding of the matters referred to in sub-rule(1), issued by any institution recognized and notified in this regard by the State Government